

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

SEPTEMBER 24, 2019

The Agenda Meeting of the Long Branch Board of Education was held in the Long Branch Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mr. Covin called the meeting to order at 7:00 P.M.

ROLL CALL

Mr. Covin - President	Dr. Critelli - absent	Ms. McCaskill
Mrs. Youngblood Brown – Vice President	Mr. Zambrano	Mrs. Peters
Mr. Grant	Rev. Bennett - absent	Mrs. Perez

Administrator's Present

Dr. Salvatore	Dr. Dudick	Mr. Genovese
Mrs. Valenti		

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Covin, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Covin made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

D. **APPROVAL OF MINUTES**

I entertain a motion that the Board approve the following minutes:

- Agenda Meeting minutes of August 27, 2019
- Executive Session minutes of August 27, 2019
- Regular Meeting minutes of August 28, 2019

E. **SECRETARY'S REPORT**

1. **BUDGET TRANSFER REPORTS – FY20 JULY TRANSFERS**

I entertain a motion that the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY20 July Transfers as listed be approved for the month ending July 31, 2019.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: September 25, 2019

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - JULY 31, 2019**

I entertain a motion that the Board approve the Board Secretary's Report for the month ending July 31, 2019 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - JULY 31, 2019**

I entertain a motion that the Board approve the Report of the Treasurer for the month ending July 31, 2019 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the July 31, 2019 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

I entertain a motion that the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of July 31, 2019 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes:

Nays:

Absent:

Date: September 25, 2019

E. **SECRETARY'S REPORT (continued)**

6. **BILLS AND CLAIMS – JULY 1 - 31, 2019, AUGUST 1 - 31, 2019 AND SEPTEMBER 1 - 25, 2019 FOR BOARD OF RECREATION COMMISSION, CHRIST THE KING AND CITY OF LONG BRANCH/FINANCE**

I entertain a motion that the Board approve the bills and claims for July 1 - 31, 2019, August 1 - 31, 2019 and September 1 - 25, 2019 for Board of Recreation Commission, Christ the King and City of Long Branch/ Finance (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

7. **BILLS AND CLAIMS – JULY 1 - 31, 2019, AUGUST 1 - 31, 2019 AND SEPTEMBER 1 - 25, 2019 EXCLUDING BOARD OF RECREATION COMMISSION, CHRIST THE KING AND CITY OF LONG BRANCH/FINANCE**

I entertain a motion that the Board approve the bills and claims for July 1 - 31, 2019, August 1 - 31, 2019 and September 1 - 25, 2019 excluding Board of Recreation Commission, Christ the King and City of Long Branch/Finance (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – AUGUST 31, 2019**

I entertain a motion that the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for August 31, 2019 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF AUGUST 31, 2019**

I entertain a motion that the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of August 31, 2019 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

F. SUPERINTENDENT'S REPORT

Open House/Back to School Nights

<u>School</u>	<u>Date</u>	<u>Time</u>
Joseph M. Ferraina Early Childhood Center	September 18, 2019	5:30pm - 6:30pm
Lenna W. Conrow School	October 3, 2019	6:00pm - 7:00pm
Morris Avenue School	September 19, 2019	6:00pm - 7:00pm
Amerigo A. Anastasia School	September 12, 2019	Grades 1-2: 5:00pm - 6:00pm Grades 3-5: 6:30pm - 7:30pm
George L. Catrambone School	September 12, 2019	Grades 1-2: 5:00pm - 6:00pm Grades 3-5: 6:30pm - 7:30pm
Gregory Elementary School	September 26, 2019	Grades 1-2: 5:00pm - 6:00pm Grades 3-5: 6:15pm - 7:15pm
Long Branch Middle School	October 2,, 2019	5:00pm - 7:00pm
Long Branch High School	September 19, 2019	5:30pm - 7:30pm
Historic High School	September 19, 2019	5:30pm – 7:30pm
Alternative Academy	October 10, 2019	6:00pm - 7:30pm

Marking Period Schedule for All District Schools

<u>Marking Period</u>	<u>Starting Date</u>	<u>Interim Dates</u>	<u>Ending Date</u>	<u>Number of Days</u>
1	September 5, 2019	October 7, 2019	November 11, 2019	45
2	November 12, 2019	December 16, 2019	January 30, 2020	45
3	January 31, 2020	March 5, 2020	April 6, 2020	45
4	April 7, 2020	May 15, 2020	June 18, 2020	45

Parent/Teacher Conferences

*Please contact your child's school for additional information. On conference days schools will operate on an early dismissal schedule.

<u>Grade Level</u>	<u>Fall</u>	<u>Winter</u>	<u>Spring</u>	<u>Conference Hours</u>
Pre-kindergarten Kindergarten	November 18, 20, 22	n/a	April 20, 22, 24	1:20pm - 3:20pm
	November 19, 21	n/a	April 21, 23	5:00pm - 7:00pm
Elementary Grade 1 - Grade 5	November 18, 20, 22	n/a	April 20, 22, 24	12:45pm - 2:30pm
	November 19, 21	n/a	April 21, 23	5:00pm - 7:00pm
Middle School	November 4 & 6	n/a	March 10, 12	1:20pm - 3:00pm
	November 5	n/a	March 11	5:00pm - 7:00pm
High School/Historic High School	November 14	February 20	n/a	5:30pm - 7:30pm
Alternative Academy	n/a	March 5	n/a	5:30pm - 7:30pm

F. **SUPERINTENDENT'S REPORT (continued)**

1. **PRESENTATION OF AWARDS**

A) **DISTRICT VOLUNTEERS**

Aja Bryant	Sasha Sanderson
Vicky Sesty	Griselda Espinosa
Miguel Espinosa	Christine Occhipinti
John Pallone	Svetlana Pallone
Ivette Sanabria	Bernadette Vassilatos

2. **STANDARDIZED ASSESSMENT NOTIFICATION**

As required by New Jersey statute N.J.S.A.18A:7C-6.6, each year school districts must provide parents/guardians with information regarding State and standardized assessments that will be administered to students during that school year. This information is listed in **APPENDIX F-1**.

3. **SCHOOL PRESENTATION**

The Long Branch Middle School will present a video and live student performance centered on the question of "What is Your Legacy?" In connection with their Summer Reading novel "Harbor Me," students in their English Language Arts classes completed an activity where they answered this very question. This evening, select 8th grade students will present in spoken word their responses to this question. Our presentation concludes with our Choir singing "How Far I'll Go," which further builds on the theme of legacy, as our students build on this theme to leave their forever mark on the Long Branch Middle School.

G. GENERAL ITEMS

Comments from the Operation and Management Committee Chair (APPENDIX G-1)

Mr. Zambrano briefed the Board regarding discussions held by members of the Operation and Management Committee. Those items are contained in the agenda under Appendix G-1.

Comments from the Instruction and Programs Committee Chair (APPENDIX G-2)

Mr. Covin briefed the Board regarding discussions held by members of the Instruction and Program Committee. Those items are contained in the agenda under Appendix G-2.

Comments from the Communications/Security Committee Chair (APPENDIX G-3)

Mr. Grant briefed the Board regarding discussions held by members of the Communications/Security Committee. Those items are contained in the agenda under Appendix G-3.

Mr. Grant stated that with regard to the policy of naming a facility, he suggested that we move slowly. He had asked the NJSBA for policies for the Board to review.

Dr. Salvatore – Based on the suggestions of the committee we had re-vamped the application process from several pages to a single page document to make it more user friendly. It was the committees understanding that we would be moving forward once this application page was created.

The Board took a consensus and all were in favor of using the new document.

Comments from the Finance Committee Chair

Mrs. Perez briefed the Board regarding discussions held by member of the Finance Committee.

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (G1).

Ayes (5), Nays (0), Abstain (2) Mr. Covin and Mrs. Youngblood Brown, Absent (2) Dr. Critelli and Rev. Bennett

1. ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 21 - 24, 2019

That the Board approve Donald Covin, Tasha Youngblood Brown, Michael Salvatore, Ph.D., Superintendent of Schools, Peter E. Genovese III, School Business Administrator/Board Secretary and Ann Degnan, Assistant Business Administrator for Facilities to attend the New Jersey School Board Workshop from October 21 - 24, 2019. Those members driving to and from the convention will be receiving mileage reimbursement at the rate of \$.35 per mile.

G. **GENERAL ITEMS (continued)**

Motion was made by Mr. Covin, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (G2).

Ayes (5), Nays (0), Abstain (2) Mr. Grant and Mr. Zambrano, Absent (2) Dr. Critelli and Rev. Bennett

2. **ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 21 - 24, 2019**

That the Board approve Michele Critelli, Ed.D., Avery Grant, Armand R. Zambrano, Jr. and Rev. Caroline Bennett to attend the New Jersey School Board Workshop from October 21 - 24, 2019. Those members driving to and from the convention will be receiving mileage reimbursement at the rate of \$.35 per mile.

Motion was made by Mr. Covin, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (G3).

Ayes (5), Nays (0), Abstain (2) Ms. McCaskill and Mrs. Perez, Absent (2) Dr. Critelli and Rev. Bennett

3. **ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 21 - 24, 2019**

That the Board approve Lauren McCaskill and Lucille Perez to attend the New Jersey School Board Workshop from October 21 - 24, 2019. Those members driving to and from the convention will be receiving mileage reimbursement at the rate of \$.35 per mile.

Motion was made by Mr. Covin, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (G4).

Ayes (6), Nays (0), Abstain (1) Mrs. Peters, Absent (2) Dr. Critelli and Rev. Bennett

4. **ATTENDANCE AT THE NEW JERSEY SCHOOL BOARD WORKSHOP - OCTOBER 21 - 24, 2019**

That the Board approve Violeta Peters to attend the New Jersey School Board Workshop from October 21 - 24, 2019. Those members driving to and from the convention will be receiving mileage reimbursement at the rate of \$.35 per mile.

5. **APPROVAL OF 21ST CENTURY COMMUNITY LEARNING CENTERS GRANT COLLABORATOR**

I recommend the Board approve Living Yes, LLC as a 21st Century Community Learning Centers Grant collaborator for the 2019 - 2020 school year at a cost not to exceed \$4,000.

I recommend the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions

G. **GENERAL ITEMS (continued)**

6. **APPROVAL TO FILE THE JACQUELINE E. MALASKA MINI GRANT**

I recommend the Board approve the filing of the Jacqueline E. Malaska Mini-Grant on behalf of the Long Branch High School in the amount of \$1,000.

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

7. **APPROVAL OF BROOKDALE EDUCATION NETWORK WORKSHOPS**

I recommend the Board approve the Brookdale Education Network workshops for the 2019 - 2020 school year. Pending approval of the ESEA Consolidated Grant application, this commitment will be paid with Title IIA funding as indicated below:

Math/Science Network	\$4,800
Technology Network	\$2,000
Literacy Network	\$1,500

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions

8. **APPROVAL OF STATE AID ALLOCATIONS FOR CHAPTERS 192/193**

I recommend the Board approve the State Aid allocations for services under Chapter 192/193 in the 2019 - 2020 school year as indicated below:

Chapter 192

<u>Program</u>	<u>Entitlement</u>
Compensatory Education	\$4,867
TOTAL	\$4,867

Chapter 193

Initial Exam & Class	\$3,899
Annual Exam & Class	\$2,979
Corrective Speech	\$4,557
Supplementary Instruction	\$7,285
TOTAL	\$18,720

I recommend the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

I further recommend that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

9. **APPROVAL OF AGREEMENT WITH SEASHORE DAY CAMP**

I recommend the Board approve the agreement with Seashore Day Camp to provide a swim program for the SPED program students which will run from October, 2019 to June, 2020 at \$195 per session, at a cost not to exceed \$30,000.

10. **APPROVAL OF THE NEW JERSEY DEPARTMENT OF EDUCATION 2019 SELF ASSESSMENT FOR DETERMINING HIB**

I recommend the Board approve/ratify the New Jersey Department of Education 2019 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (HIB Grade Reports) for July 1, 2018 through June 30, 2019.

11. **GIFTS TO SCHOOLS**

I recommend the Board accept the following gifts to schools indicated:

Green and White Association	8 First Aid Kits (Value: \$277.36)
Green and White Association	5 Coolers Ice Chests (Value: \$72.94)
Wesley V. Banse	1937-38 Green Megaphone (Antique)

H. **PERSONNEL ACTION**

1. **RESIGNATION - CONTRACTUAL POSITION**

I recommend the Board accept the resignation of the following individual:

ANNE MARIE CIERI, High School teacher, effective November 16, 2019, or sooner if a suitable replacement is found.

MICHELLE VELAZQUEZ, Amerigo A. Anastasia School instructional assistant, effective October 11, 2019.

2. **RESIGNATION - STIPEND POSITIONS**

I recommend the Board accept the resignation of the following individuals:

ANNE MARIE CIERI, Boys Cross-Country Head Coach, effective September 16, 2019.

ANNE MARIE CIERI, Girls Indoor Track Head Coach, effective September 16, 2019.

ANNE MARIE CIERI, Girls Outdoor Track Asst. Coach, effective September 16, 2019.

ALEXA FREGULETTI, Swimming Asst. Varsity Coach, effective September 16, 2019.

SHANNON KING, 21st Century CLC Instructional Asst., effective September 20, 2019.

FRANCINE MARUCCI, Joseph M. Ferraina Early Childhood Learning Center School Improvement Leader, effective September 19, 2019.

JAYCE MAXWELL, Grade 10 Class Advisor, effective September 20, 2019.

ANA SANER, 21st Century CLC Instructional Asst., effective September 20, 2019.

3. **STAFF TRANSFERS/RE-ASSIGNMENTS FOR THE 2019-2020 SCHOOL YEAR**

I recommend the Board approve the transfer/reassignment of the following staff for the 2019-2020 school year as listed:

ALLYSON MUNOZ-CASSIDY, from George L. Catrambone School ESL teacher to Gregory School ESL teacher.

IVETTE HARRIS, from Middle School instructional assistant to Gregory School instructional assistant.

H. **PERSONNEL ACTION (continued)**

3. **STAFF TRANSFERS/RE-ASSIGNMENTS FOR THE 2019-2020 SCHOOL YEAR (continued)**

KIMBERLY PAGAN, from George L. Catrambone School ESL teacher to Amerigo A. Anastasia School/George L. Catrambone School ESL teacher.

JANISE STOUT, from Lenna W. Conrow School teacher to Joseph M. Ferraina Early Childhood Learning Center teacher.

SHATIKA WALLACE, from Lenna W. Conrow School instructional assistant to Amerigo A. Anastasia instructional assistant

4. **APPOINTMENT OF CERTIFIED STAFF**

I recommend the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines including but not limited to: a criminal history clearance and successful clearance of S-414/A-3381 (P.L.2018, c.5). This initial appointment may be changed as district needs develop:

SYDNEY LASQUINHA

Bilingual Guidance Counselor
Historic High School
MA, Step 1
\$57,645.00 (prorated)

Certification: CEAS School Counselor

Education: Monmouth University

Replaces: New Creation

(Acct. # 15-000-218-104-000-15-60) (UPC # 1489-15-GUIDN-CNSLR)

Effective: January 2, 2020 - *Pending Certification and Fingerprints*

5. **APPOINTMENT OF INSTRUCTIONAL ASSISTANT**

I recommend the Board approve the appointment of the following individual as an Instructional Assistant for the 2019-2020 school year:

ELYSE WILLIAMS, Amerigo A. Anastasia Elementary School at Step 1, \$16.00/hr., effective September 26, 2019. Replaces: Stephanie Pragosa (reassignment).
(Acct. # 15-214-100-106-000-07-60) (UPC # 1509-03-SEAUT-PARAPF).

6. **ANNUAL STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**

I recommend the Board approve/ratify the following annual stipend positions listed below:

DISTRICT

21st CCLC Program Bus Aide

\$10.00/hr.

Cynthia Branch

21st CCLC Program Instructional Assistants

\$13.36/hr.

Cynthia Branch, Soledad Navarro

H. **PERSONNEL ACTION (continued)**

6. **ANNUAL STIPEND POSITIONS - 2019-2020 SCHOOL YEAR (continued)**

DISTRICT (continued)

21st CCLC Program Substitute Teachers \$26.00/hr.

Alexandra Ferretti, Catarina Lopes, Alberto Moreno,
Michele Morey, Thomas Odom, Jamil Pitts,
Lauren Sweet, Laura Tracey

21st CCLC Program Teachers \$26.00/hr.

Academic: (GLC) Tracey Ciambone, Twana Richardson
Elective: (GLC) Cynthia Branch, Yvette Rice

Before/After School Bus Aides \$10.00/hr.

Mary Boyce, Cynthia Branch, Ardenia Clayton, Danisha Clayton
Christan Colon, T'azjah Ellis, Crystal Houston-Bey, Shannon King,
Jorge Mota, Ruby Nazon, Gabrielle Navarrete, Edna Newman,
Ana Silva, Karen Stout, Roszita Tatum, Brenda Williams

Before/After School Bus Drivers \$21.00/hr.

Cesare Iengo, Yvette Rice

Building Security \$15.00/hr.

Raul Rivera, Charles Widdis

Adult/ESL Evening Class Team Leader \$29.87/hr.

Susetmarie Carter

Adult/ESL Evening Class Teachers \$24.21/hr.

Elizabeth Gannon, Rosa Melo

Adult/ESL Evening Class Parent Asst. \$11.33/hr.

Beatriz Pacheco, Ana Silva

ELEMENTARY

Technology/Distance Learning Advisor \$2,425

(MA) Kerin Halper

ESEA School Improvement Leader, K \$2,500

(JMF) Nichelle Douglas

Lunch Monitors \$13.08/session

(AAA) Carol Emick, Mary Mazzacco, Roszita Tatum

Breakfast Monitors \$13.08/session

(JMF) Anissa Berry, Sherry Reed, Michelle Widdis

MIDDLE SCHOOL

Breakfast Monitors \$13.08/session

Dactilia Booth, Wanda Castle, Maria Davi-Donnelly,
Ivette Febo, Kelly Treshock, Michael Vieira

H. **PERSONNEL ACTION (continued)**

6. **ANNUAL STIPEND POSITIONS - 2019-2020 SCHOOL YEAR (continued)**

MIDDLE SCHOOL (continued)

Lunch Monitors \$21.36/hr.

Dactilia Booth, Wanda Castle, Ivette Febo, Anthony Magliaro,
Juanita Southerland, Ivette Ricigliano, Michael Vieira

Saturday Detention \$24.21/hr.

Jessica Rodriguez

Zero Period \$24.20/hr.

Ashley Stewart, Conover White

HIGH SCHOOL

Robotics Co-Advisors \$1,602/each

Kristen Clarke, Nemeil Navarro

Tech/Distance Learning Asst/Media Advisor \$3,350

Nemeil Navarro

Head Teacher - World Language, 9-12 \$3,850

Adrian Castro

Band Assistant Conductor - Percussion \$2,869

Benjamin Rivera

Band Assistant Conductor - Front Advisor \$2,749

Jennifer Weingarten

Student Council Advisor \$2,151

Tristin Nativo

Academic Lab Instructor \$24.21/hr.

Jenna Camacho

Math Team Advisor \$1,442

Alissa Gallo

Crew Chief (Day) \$2,750

Dante Hart

Saturday Detention \$24.21/hr.

Ronald Bennett

Class Advisor - Grade 10 \$1,500

Madison Hlavach

Class Advisor - Grade 11 \$2,900

Jayce Maxwell

H. **PERSONNEL ACTION (continued)**

7. **PART-TIME AND STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**

I recommend the Board approve/ratify the pensionable stipend positions as listed:

HIGH SCHOOL

6th Period Stipend

\$4,500

Desmond Dunkley, Dana Switay, Kelly Wiggett

8. **PART-TIME AND STIPEND POSITIONS - SUMMER 2019**

I recommend the Board approve/ratify the stipend positions as listed:

EXTENDED SCHOOL YEAR SERVICES

CST Case Conference Workers

\$75.00/case

Karina McIntyre, Marjani Morgan

Case Conference Special Education Teacher

\$75.00/case

PreK & K: Stephanie Small

9. **COACHING/ATHLETIC STIPEND POSITIONS - 2019/2020 SCHOOL YEAR**

I recommend the Board approve/ratify the following coaching/athletic stipend appointments:

Event Workers

per Athletic Event Fee Schedule

Ronald Bennett, Anissa Berry, Ardenia Clayton, Christan Colon,
Gerell Cox*, Zayra Demoraes, Joseph Fackenthal, Donte Hart,
Eric Peters, Diamond Singletary, Kelly Treshock

10. **COACHING/ATHLETIC STIPEND POSITIONS - FALL 2019/2020**

I recommend the Board approve/ratify the following coaching/athletic stipend appointment:

CATEGORY 2

MIDDLE SCHOOL

Girls Asst. Soccer Coach

STEP

Deirdre Howard

6

\$2,000

CATEGORY 3

HIGH SCHOOL

X-Country Head Coach (B)

STEP

Graham Huggins Filozof

6

\$3,200

11. **COACHING/ATHLETIC STIPEND POSITIONS - WINTER 2019/2020**

I recommend the Board approve/ratify the following coaching/athletic stipend appointment:

CATEGORY 2

HIGH SCHOOL

Swimming Asst. Coach (B/G)

STEP

Noami Greca

6

\$3,000

H. **PERSONNEL ACTION (continued)**

12. **APPOINTMENT OF SUBSTITUTES FOR THE 2019-2020 SCHOOL YEAR**

I recommend the Board approve the following substitutes as listed for the 2019-2020 school year:

SUBSTITUTE CUSTODIANS

Kanokwan Hernandez

Christopher Sanchez

Joseph Hornick

Javier Valderrama

Luigi Maglione

SUBSTITUTE INSTRUCTIONAL ASSISTANTS [pending fingerprint clearance*]

Charlene Bacon*

Carlos Gomez

Shane Baker

Kathleen Norman

SUBSTITUTE NURSES

Laquasia Simonian

Shakia West

SUBSTITUTE SECRETARY [pending fingerprint clearance*]

Charlene Bacon*

SUBSTITUTE TEACHERS

Charlene Bacon*

Anna Kelly

Caitlyn Cannito

Sajdah Muhammad

Carlos Gomez

Maria Semanchik

Erika Hernandez

13. **ATTENDANCE AT CONFERENCES / MEETINGS**

I recommend the Board approved the attendance of staff members indicated on the attached list at the conferences indicated - **APPENDIX H-1.**

14. **FAMILY/MEDICAL LEAVE OF ABSENCE**

I recommend the Board approve/ratify the family/medical leaves of absence as listed on - **APPENDIX H-2.**

15. **CHANGE IN TRAINING LEVEL - 2019 - 2020 SCHOOL YEAR**

I recommend the Board approve/ratify a change in training level for the following individuals, effective October 1, 2019:

ANN ELISE DOUSSET, Middle School Teacher, from BA +30 to MA on the teacher's salary guide.

ASHLEY DZIUBA, Elementary School Teacher, from BA to MA on the teacher's salary guide.

JACOB GEORGE, Middle School Teacher, from BA+30 to MA on the teacher's salary guide.

DANA HOCHSTAEDTER, Elementary School Teacher, from BA to MA on the teacher's salary guide.

JAYCE MAXWELL, High School Teacher, from BA to MA on the teacher's salary guide.

KALLIOPI PAPAYIANNIS, Elementary School Teacher, from MA to MA+30 on the teacher's salary guide.

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

I recommend the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

I recommend the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made a part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

I recommend the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2019-2020 SCHOOL YEAR**

I recommend the Board approve/ratify the following out of district students for placement and transportation for the 2019-2020 school year:

COASTAL LEARNING CENTER/SOUTH

HOWELL, NEW JERSEY

Tuition: \$53,745.67/Student

Transportation

Effective Dates: 9-5-2019 to 6-22-2020

ID#: 8573142782, classified as Eligible for Special Education and Related Services

HAWKSWOOD SCHOOL

EATONTOWN, NEW JERSEY

Tuition: \$66,862.80/Student

Transportation

Extraordinary Aide: \$38,850.00/Student

Effective Dates: 9-5-2019 to 6-15-2020

ID#: 7563734670, classified as Eligible for Special Education and Related Services

STATE FACILITY PLACEMENT (DCF)

TRENTON, NEW JERSEY

Tuition: \$39,872.00/Student

Transportation

Effective Dates: 7-1-2019 to 6-30-2020

ID#: 9094491374, classified as Eligible for Special Education and Related Services

ID#: 5310607467, classified as Eligible for Special Education and Related Services

NEPTUNE TWP SCHOOL DISTRICT

NEPTUNE, NEW JERSEY

Tuition: \$55,000.80/Student

Transportation

Effective Dates: 9-6-2019 to 6-24-2020

ID#: 7103060268, classified as Eligible for Special Education and Related Services

ID#: 5496532531, classified as Eligible for Special Education and Related Services

ID#: 1291499092, classified as Eligible for Special Education and Related Services

Tuition: \$52,000.20/Student

Transportation

Effective Dates: 9-6-2019 to 6-24-2020

ID#: 8280300782, classified as Eligible for Special Education and Related Services

ID#: 5495742246, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

4. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2019-2020 SCHOOL YEAR (continued)**

SHORE CENTER FOR STUDENTS WITH AUTISM

TINTON FALLS, NEW JERSEY

Tuition: \$51,000.00/Student

Transportation

**Counseling Services: \$86.00/Hour

Effective Dates: 9-1-2019 to 6-30-2020

ID#: 8132778924, classified as Eligible for Special Education and Related Services

*NOTE: Student requires counseling services of 1 hour sessions per week.

5. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR 2019**

I recommend the Board approve/ratify the following out of district students for placement and transportation for ESY 2019:

NEPTUNE TWP SCHOOL DISTRICT

NEPTUNE, NEW JERSEY

Tuition: \$7,333.44/Student

Transportation

Effective Dates: 7-8-2019 to 8-8-2019

ID#: 7103060268, classified as Eligible for Special Education and Related Services

ID#: 5496532531, classified as Eligible for Special Education and Related Services

Tuition: \$6,933.36/Student

Transportation

Effective Dates: 7-8-2019 to 8-8-2019

ID#: 8280300782, classified as Eligible for Special Education and Related Services

ID#: 5495742246, classified as Eligible for Special Education and Related Services

6. **RECOMMENDATION FOR TERMINATION OF ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2019-2020 SCHOOL YEAR**

I recommend the Board approve/ratify the termination of the following out of district students for placement and transportation for the 2019-2020 school year:

CPC/HIGH POINT ELEMENTARY SCHOOL

MORGANVILLE, NEW JERSEY

Tuition: \$65,696.40/Student

Transportation

Effective Dates: 9-5-2019

ID#: 2396106620, classified as Eligible for Special Education and Related Services

YCS/GEORGE WASHINGTON SCHOOL

HACKENSACK, NEW JERSEY

Tuition: \$68,727.60/Student

Transportation

Effective Date: 8-28-2019

ID#: 7297143455, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

7. **PLACEMENT OF ATYPICAL TUITION-IN STUDENT FOR THE 2019-2020 SCHOOL YEAR**

I recommend the Board approve/ratify the following tuition-in student for the 2019-2020 school year.

HOLMDEL SCHOOL DISTRICT

Student ID # 2475245479

Placement: Audrey W. Clark School
(Special Class/MCI)

Tuition: \$39,305.96/SY

Effective Date: 9-5-2019 to 6-18-2020

8. **PUPIL PERSONNEL SERVICES CONSULTANTS 2019-2020**

I recommend the Board approve the Pupil Personnel Services Consultants for the 2019-2020 school year.

CNNH NeuroHealth

Comprehensive Neuropsychological Testing/Evaluation \$2,750.00

Jewish Vocational Services

Short term (2-3 day) Vocational Evaluation with
TEACCH Transition Assessment Profile (TTAP) \$975.00

Center for Behavioral Health MD, PA

Rajeswari Muthuswamy, MD-Psychiatrist \$525/office
\$600/school

There was some general discussion with respect to services being provided and the cost.

Dr. Salvatore and Dr. Dudick clarified the services and stated that they are on a per evaluation basis.

9. **CORRECTIONS / REVISIONS TO MINUTES**

I recommend the Board approve the following corrections/revisions to minutes:

May 1, 2019

APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS

Victoria Deloreto, Teacher MA read \$70,245. This should have read \$68,245.

August 28, 2019

APPOINTMENT OF CERTIFIED STAFF

Lisa Kean, Teacher MA+30, Step 4, \$62,345. This should have read Step 8, \$65,145.

ANNUAL STIPEND POSITIONS - 2019-2020 SCHOOL YEAR

Maria Maisto, Elementary ESEA School Improvement Leader (GLC), \$2,850. This should have read: \$2,500.

9. **CORRECTIONS / REVISIONS TO MINUTES (continued)**

August 28, 2019 (continued)

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Jessica Halleran, Gregory School teacher read January, 2019 to March 17, 2019. This should have read January 6, 2020 to March 17, 2020.

CONFERENCES

April Morgan, Supervisor of Grades 6-12 Mathematics, to attend National Council of Teachers of Mathematics Regional Conference & Exposition, sponsored by the National Council of Teachers of Mathematics, to be held September 25, 26, 27, 2019 at the Hynes Convention Center, Boston, MA (ACCT: 11-000-230-585-390-12-44) - \$1,552. This should have read \$1,588.

August 13, 2019

TEACHER/MENTOR PROGRAM - 2019-2020 SCHOOL YEAR

Teacher - Diana Panora; Mentor - Allison Munoz-Cassidy. This should have read Laurie DeMuro

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Carli Garlipp, Joseph M. Ferraina Early Childhood Learning Center teacher from October 15, 2019 to November 1, 2019. This should have read September 17, 2019 to October 2, 2019.

FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS

Carli Garlipp, Joseph M. Ferraina Early Childhood Learning Center teacher from November 4, 2019 to November 7, 2019. This should have read October 3, 2019 to October 7, 2019.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

Carli Garlipp, Joseph M. Ferraina Early Childhood Learning Center teacher from November 11, 2019 to June 30, 2019. This should have read October 8, 2019 to June 30, 2020.

June 26, 2019

TRANSFERS/REASSIGNMENTS - 2019-2020 SCHOOL YEAR

Angela Matty, ESL teacher to George L. Catrambone School/Gregory School ESL teacher. This should have read to George L. Catrambone School ESL teacher.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Megan Liberatore, Lenna W. Conrow School teacher from October 16, 2019 to October 31, 2019. This should have read October 7, 2019 to October 23, 2019.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

Megan Liberatore, Lenna W. Conrow School teacher from November 1, 2019 to January 30, 2020. This should have read October 24, 2019 to February 17, 2020.

DISCUSSION

Change of date for November Board meeting

Dr. Salvatore discussed the conflict with the November Board meeting and the League of Municipalities convention in Atlantic City. As a result, the Board agreed to cancel November 19th and 20th and re-schedule for November 26th only. Action will be taken at this meeting.

Dr. Salvatore assured the Board that there will be no additional items added that evening, stating that anything that may have missed the Friday packet would be placed on the agenda for December 10, 2019.

Motion was made by Mr. Covin, seconded by Mrs. Youngblood Brown and carried by roll call vote that the Board approve the following item (10),
Ayes (7), Nays (0), Absent (2) Dr. Critelli and Rev. Bennett

10. **RESOLUTION FOR CLOSED EXECUTIVE SESSION - 8:04 P.M.**
That the Board approve the following Resolution -

RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss **litigation matters** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE BE IT RESOLVED, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 30 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 7
Nays: 0
Absent: 2 (Dr. Critelli and Rev. Bennett)
Date: September 24, 2019

Mrs. Peters left the Executive Session meeting at 8:49 P.M.

The Board returned to open session at 8:51 P.M.

ROLL CALL

Mr. Covin - President
Mrs. Youngblood Brown – Vice President
Mr. Grant

Dr. Critelli - absent
Mr. Zambrano
Rev. Bennett - absent

Ms. McCaskill
Mrs. Peters - absent
Mrs. Perez

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

K. **ADJOURNMENT – 8:52 P.M.**

There being no further discussion, motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board adjourn the meeting at 8:52 P.M. Ayes (6), Nays (0), Absent (3) Dr. Critelli, Rev. Bennett and Mrs. Peters

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary